



## MINUTES

### Oregon Trail Library District Board Meeting Irrigon Branch Wednesday May 4, 2016 7:00pm

#### BOARD MEETING

Board members present: Lisa Constantine, Mary Jones, Bill Kuhn, Stephanie Loving, and Sally Walker

Staff members present: Kathy Street

Called to order by Sally Walker at 8:20pm

#### Consent Agenda

##### Motion to approve Consent agenda.

- Motion – Mary Jones
- 2<sup>nd</sup>-Stephanie Loving
- Vote-Yes by Constantine, Jones, Kuhn, Loving, and Walker.

##### Motion to approve minutes of 3/23/2016 meeting as presented.

- Motion – Bill Kuhn
- 2<sup>nd</sup>-Lisa Constantine
- Vote-Yes by Constantine, Jones, Kuhn, Loving, and Walker.

#### FINANCES

##### Motion to approve reconciliation reports for LGIP and BEO accounts.

- Motion – Bill Kuhn
- 2<sup>nd</sup>-Lisa Constantine
- Vote-Yes by Constantine, Jones, Kuhn, Loving, and Walker.
- 2<sup>nd</sup>-Lisa Constantine
- Vote-Yes by Constantine, Kuhn, Loving, and Walker.

## Policies

Resolution Motion to update the OTLD Ethics Policy to the SDAO recommended policy.

- Resolution Motion-Lisa Constantine
- 2<sup>nd</sup>-Bill Kuhn
- Vote-Yes by Constantine, Jones, Kuhn, Loving, and Walker.

Resolution Motion to approve the changes proposed in the Appropriate Library use Policy.

- Motion-Lisa Constantine
- 2<sup>nd</sup>-Bill Kuhn
- Vote-Yes by Constantine, Jones, Kuhn, Loving, and Walker.

## PUBLIC COMMENT

## DIRECTOR REPORT

Director report was presented by Street without written report. Surplus policy was discussed and Street will check into state requirements.

Meeting adjourned at 9:30pm by OTLD Chair Sally Walker

Next Meeting: May 18, 2016 Heppner Branch 7pm.

Submitted by Kathy Street