



## OREGON TRAIL LIBRARY DISTRICT

### MINUTES

Oregon Trail Library District  
Board Meeting  
Irrigon Branch  
Zoom Meeting option  
Wednesday August 18, 2021 6:30pm

#### BOARD MEETING

**Approved: September 15, 2021 by OTLD Board**

Roll Call: Lisa Constantine

Board members present: in person Lisa Constantine, and Bill Kuhn

Board member joined by Zoom: Brenda Profitt, Jeanette Meyers

Board members excused Anna Brown

Staff members present: Kathy Street

Meeting called to order 6:34pm by Lisa Constantine

#### SWEAR IN NEW BOARD MEMBERS

Kathy Street swore in William J Kuhn for Director, Position 5, for a term of 4 years.  
Kathy Street swore in Jeanette Meyers for Director, Position 3, for a term of 4 years.

#### CONSENT AGENDA

Motion to approve 6/16/21 minutes, 6/16/2021 Budget Hearing Minutes, 6/2/2021 Budget Committee Minutes, June 2021 financials, and July 2021 financials.

- Motion – Kuhn
- 2<sup>nd</sup> – Constantine
- Vote – Yes – Constantine, Kuhn, and Meyers

#### PUBLIC COMMENT

#### NEW BUSINESS

1. Motion to renew Bank of Eastern Oregon \$70,000 Line of Credit. Signers for account will be Kathy Street, Lisa Constantine, and Jeanette Meyers.

- Motion – Kuhn
- 2<sup>nd</sup> – Meyers
- Vote – Yes – Constantine, Kuhn, and Meyers

2. Motion to assign Bank of Eastern Oregon Account signers, Lisa Constantine, Jeanette Meyers, and Kathy Street.

- Non-Profit Business Banking Public Account Checking ending 2324
- Savings Business Account ending 8960
- Motion – Kuhn
- 2<sup>nd</sup> – Constantine
- Vote – Yes – Constantine, Kuhn, and Meyers

3. Ethics Policy Review

- a. Board reviewed the policy with no changes recommended

4. October Meeting Date

- a. Due to a calendar conflict, the October 2021 meeting will be Wednesday, October 27, 2021.

5. Election of officers

- a. Bill Kuhn nominated Lisa Constantine as President and Brenda Profitt as Vice President.

Motion to accept nominations for President and Vice President as presented.

- Motion – Constantine
- 2<sup>nd</sup> – Profitt
- Vote – Yes – Constantine, Kuhn, Meyers, and Profitt

6. Kathy Street presented an oral Branch Report.

Motion to give staff members VISA gift cards for their work during COVID. \$20 gift card or \$50 gift card for vaccinated staff.

- Motion – Kuhn
- 2<sup>nd</sup> – Constantine
- Vote – Yes – Constantine, Kuhn, Meyers, and Profitt

**ADJOURN** Adjourned by Lisa Constantine at 7:23pm

Next Meeting Wednesday, September 15, 2021 Heppner City Hall 6:30pm

Minutes submitted by Kathy Street