



OREGON TRAIL LIBRARY DISTRICT

MINUTES

Oregon Trail Library District
Board Meeting
Wednesday, April 17, 2024, 6:30pm
Heppner Branch

Approved:

Roll Call: 6:57 pm Brenda Profitt

Present in person: Bill Kuhn, Lisa Constantine, Jeanette Meyers

Present via ZOOM: Brenda Profitt

Staff members present: Kathy Street, Soraida Lopez

Meeting called to order 6:57 by Brenda Profitt

CONSENT AGENDA

Motion to approve March 2024 financials, March 26, 2024, and March 27, 2024 Board meeting minutes.

- Motion – Lisa Constantine
- 2nd – Jeanette Meyers
- Vote – Yes - Lisa Constantine, Bill Kuhn, Jeanette Meyers, and Brenda Profitt

PUBLIC COMMENT

None

OLD BUSINESS

RFP update

Strategic plan meeting date scheduled for May 6, 2024

NEW BUSINESS

- Motion to accept resignation of Anna Browne, Director Position 4 (expires June 30, 2025)
 - Motion – Bill Kuhn
 - 2nd – Lisa Constantine
 - Vote – Yes - Lisa Constantine, Bill Kuhn, Jeanette Meyers, and Brenda Profitt

- Budget Calendar 2024 – 2025 budget set for May 15th
- Hearing was scheduled for Monday, June 17th in Boardman
- **Motion to increase staffing.**
 - Motion – Jeanette Meyers
 - 2nd – Bill Kuhn
 - Vote – Yes - Lisa Constantine, Bill Kuhn, Jeanette Meyers, and Brenda Profitt
- **Motion to update LGIP account to replace Lisa Constantine with Brenda Profitt as authorized user.**
 - Motion – Bill Kuhn
 - 2nd – Lisa Constantine
 - Vote – Yes - Lisa Constantine, Bill Kuhn, Jeanette Meyers
- Fund transfer Resolution moved to May 22, 2024 meeting.
- **Motion to approve establishing ACH Payment for accounts with regular monthly billing.**
 - Motion – Bill Kuhn
 - 2nd – Lisa Constantine
 - Vote – Yes - Lisa Constantine, Bill Kuhn, Jeanette Meyers, and Brenda Profitt
- Executive Session moved to May 6, 2024 meeting.

Meeting adjourned 8:35 pm

Minutes prepared by Soraida Lopez

Next Board meeting May 22, 2024, at 6:30 pm in Irrigon