



OREGON TRAIL LIBRARY DISTRICT

PUBLIC NOTICE

Oregon Trail Library District Board Meeting

Monday December 19, 2022 12pm

<https://us02web.zoom.us/j/84156778612>

Call to Order

- a) Call to Order
- b) Roll Call

NEW BUSINESS

1. Review 2021-2022 Audit report
2. **Draft copy of the 6.30.2022 financial statements.** Please review and let me know if any changes are needed.
3. **Management representation letter.** Please review, print, get signatures and return to us. Auditing standards require that we have this signed letter before the audit can be completed. The audit must be transmitted to the Secretary of State on or before December 31, 2022.
4. **Corrective Action Plan.** Please review, print on the District's letterhead, get signatures and return to us. This corrective action plan will need to be adopted at a board meeting through a resolution or motion. Once the plan is approved, please send us the minutes or resolution stating that the plan was adopted. We will then submit those documents and the signed plan to the Secretary of State.