MINUTES

Oregon Trail Library District
Board Meeting
OTLD Irrigon Branch
Wednesday January 17, 2018 7:00pm

Minutes approved 2/28/2018
BOARD MEETING

Roll Call: Kraig Cutsforth, William Kuhn (on phone), and Stephanie Loving

Board Members absent: Lisa Constantine, Mary Jones

Staff members present: Kathy Street

Called to order by Stephanie Loving at 7:00 pm

Consent Agenda

Motion to approve Consent agenda of 11/15/17 minutes and November and December 2017 account reconciliations.

- Motion – Loving
- 2nd – Cutsforth
- Vote – Yes – Cutsforth, Kuhn, and Loving

RESOLUTION

Resolution Number 2018-1-1 closing build fund.

WHEREAS, Oregon Trail Library District buildings and property are supported by taxes these rules of conduct are approved.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF OREGON TRAIL LIBRARY DISTRICT:

That the District hereby Closes the Building Fund from the accounting records, this 17th day of January 2018.

- Motion – Cutsforth
- 2nd – Kuhn
- Vote – Yes – Cutsforth, Kuhn, and Loving

PUBLIC COMMENT

No one present.

OLD BUSINESS

- Changes to the present Meeting Room Policy were discussed. The revised policy review tabled until February 2018 meeting.

DIRECTOR REPORT

Kathy presented the Director's report. Discussion regarding the Public Computer use policy was held. The policy will be reviewed at the February 2018 meeting.

ADJOURNMENT

Stephanie Loving adjourned the meeting at 7:45.

Next meeting Wednesday, February 21, 2018 at Heppner Branch

Oregon Trail Library District
Director Report
January 17, 2018
Irrigon Branch

Circulation December 2017

Boardman	CHECKOUT	773
Boardman	RENEWAL	159
Boardman	PATRONS	106
Heppner	CHECKOUT	420
Heppner	RENEWAL	85
Heppner	PATRONS	66
Irrigon	CHECKOUT	667
Irrigon	RENEWAL	112
Irrigon	PATRONS	109

Total Checkout 2216

New Patrons December 2017

OTLD Boardman Library	7
OTLD Heppner Branch	7
OTLD Irrigon Branch	37

Data Base Usage

TumbleBooks	*47*
RB Digital	*28*
Mango	*8*

Programs

Type	Number	Children	Adults
Children	8	81	36
Teens	6	22	10
Adult	0	0	0
Outreach	19	160	32